

## **Jobs in Hand County**

(As of 5-1-2024)

### **Ace Hardware**

Miller and Redfield Ace are hiring staff for their Appliance Department.

- Delivery
- Installation
- Maintenance

Full Time or Part Time. Inquire with Brian at 605-450-5553 or Doug at 605-472-1131

### **Nursing Assistant Trainee – Full Time**

Facility: GSS SD Miller Prairie Ctr

Location: Miller, SD

Address: 421 E 4th St, Miller, SD 57362, USA

Shift: 8 Hours - Day Shifts

Job Schedule: Full time

Weekly Hours: 40.00

Salary Range: \$15.00 - \$15.00

### **Department Details**

Come join our team of caring and compassionate staff at our Miller facility! Interested in career in healthcare? This is a great first step. In this position you'll be trained and certified as a CNA(Certified Nursing Assistant) within 45 days of hire.

Reasons to love this job:

- Comprehensive benefits package and paid time off for qualifying positions
- 401k retirement savings
- Additional employee perks
- Scholarships and Sponsorships to help with further learning and education
- Night, weekend, and pick up shift differentials available!
- Direct access to your earnings daily!

### **Job Summary**

The Nursing Assistant Trainee is enrolled in a learning experience designed to develop the confidence and competence to serve as a caregiver that provides personal care to clients. Under the supervision of

a licensed nurse, the trainee, in partnership with a preceptor, provides holistic client-centered care that promotes independence and client rights in a safe, caring, and efficient manner. The trainee is required to work within the role of a non-certified nursing assistant. The trainee is enrolled in a formal nursing assistant program and is required to fulfill all training requirements in the designated timeframe. The Trainee is not allowed to perform any service(s) unless they have been trained and found to be proficient by the instructor. The program is delivered in hybrid format which includes an online curriculum and hands on skills development. Trainees learn the skills and processes needed to provide care and assistance to clients. At completion of the training program, participants will be prepared to take state knowledge and skills exams to obtain the Certified Nursing Aide (CNA) or other state certification designation.

While in the Nursing Assistant Training Program, the trainee serves as a member of the nursing team and will be held accountable to know and follow location-specific standards for infection prevention and control, personal protective equipment use, safety, and privacy. The trainee demonstrates the ability to follow written and verbal instructions. This role requires an ability to do detailed work correctly, handle stress, demonstrate critical thinking, and prioritize responsibilities. The trainee works with clients and their families to ensure their physical, cognitive, spiritual, emotional, and social needs are met. The trainee delivers age-appropriate care to meet the physical, psychological, and restorative needs of the client as defined in the care plan.

The trainee assists the care team and documents client care when appropriate. The trainee communicates changes in client condition and care-related concerns to a licensed nurse. The trainee assists with basic health care needs and activities of daily living such as bathing, toileting, grooming, dressing, undressing, obtaining vital signs, providing psychosocial support, and delivering other personal care as assigned. The trainee assists the client in transferring, repositioning, range of motion exercises, and walking using appropriate transfer techniques and equipment. The trainee assists clients with meals and snacks and provides water and nutritional supplements as appropriate. The trainee assists with housekeeping, laundry services, and other duties as assigned within non-certified nursing assistant role.

### **Qualifications**

High school graduate or general equivalency diploma (GED) preferred, but not required.

Minimum age of 16. Prior clinical or nursing assistant experience in long-term care preferred.

When applicable, for applicable states, certified and registered with the Unlicensed Assistive Person (UAP) Registry.

Dependent on facility and required responsibilities, this role may classify as a Sanford Category II Driver requiring a motor. Vehicle report and proof of valid driver's license. Must be medically qualified to perform the essential driving functions of this position as per our Sanford Driving Policy per the leaders request.

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### **CNA – Certified Nursing Assistant – Full Time – Straight Nights**

Facility: GSS SD Miller Prairie Ctr  
Location: Miller, SD  
Address: 421 E 4th St, Miller, SD 57362, USA  
Shift: 12 Hours - Night Shifts  
Job Schedule: Full time  
Weekly Hours: 40.00  
Salary Range: \$17.00 - \$24.00  
Pay Info: \$10,000 Sign on Bonus!

### **Department Details**

Come join our team of caring and compassionate staff at our Miller facility!

Reasons to love this job:

- Comprehensive benefits package and paid time off for qualifying positions
- 401k retirement savings
- Additional employee perks
- Scholarships and Sponsorships to help with further learning and education
- Night, weekend, and pick up shift differentials available!
- Direct access to your earnings daily!

### **Job Summary**

The Nursing Assistant (NA) serves as caregiver to the resident during the scheduled work period in long term care. Provides resident-centered nursing care and daily living assistance to assigned resident under the supervision of a registered nurse (RN). Knowledge of and delivers age-appropriate care related to the physical and psychological needs of the resident as per care plan. Considered a member of the nursing team and is expected to know, and will be held accountable for, following infection prevention and control policies and Personal Protective Equipment use. Provides assistance with basic health care needs including daily living activities that may include, but are not limited to, bathing, toileting, grooming, dressing/undressing, obtaining and recording vital signs, and providing psychosocial support and other personal care to assigned resident. Assists the resident in transferring, repositioning, and walking using correct and appropriate transfer techniques and equipment and also provides range of motion and passive exercises. Completes tasks related to food preparation and dining, while creating a positive dining experience for the resident. Assists residents with meals and snacks, provides water and supplements as appropriate.

The NA aids providers and nursing staff members with procedures, if needed. Documents resident interactions as needed and the outcomes related to resident care, behavior, activity, and dietary. Communicates resident's changing condition and care related concerns/responses to the charge nurse. Collects non-invasive body fluid specimens and gathers vital signs. Provides housekeeping and laundry services to assist residents with keeping living areas clean and operational. Provides assistance and

documentation with wellness and recreational programs and encourages residents to participate. May participate in departmental/organization committees and task forces as needed.

### **Qualifications**

High school graduate or general equivalency diploma (GED) preferred, but not required.

Minimum age of 16. Prior clinical or nursing assistant experience in long-term care preferred.

Required Certified Nursing Assistant (CNA) certification with the State Board of Nursing, or state certified CNA within four months of date into the position by being enrolled in a training program or in the process of obtaining certification through Endorsement. CNA training and certification required and provided by facility.

Satisfactorily completes yearly department specific competency testing and maintains a record of continuing education credits for each year. A minimum of 12 hours continuing education are required annually. Maintains all department specific required certifications.

When applicable, for applicable states, certified and registered with the Unlicensed Assistive Person (UAP) Registry.

Dependent on facility and required responsibilities, this role may classify as a Sanford Category II Driver requiring a motor

vehicle report and proof of valid driver's license. Also must be medically qualified to perform the essential driving functions of

this position as per our Sanford Driving Policy per the leaders request.

### **Lake Louise State Recreation Area**

- **Conservation Technician**
  - Miller
  - Salary: \$18.94 to \$22.54 depending on experience
  - Pay Grade: GF
  - Closing Date: 3/26/2024

For more information on this position please visit: <https://sodakprod-lm01.cloud.infor.com:1443/lmg/hr/xml/http/shorturl.do?key=P27>

## WE'RE HIRING!

### • Yard Associate

**Job duties include:**  
Facilitate walk in sales  
Organize lumber orders  
Light inventory management  
Unload incoming shipments



## Join our team!



1120 E. 3RD ST  
MILLER, SD 57362  
605-853-3515

Contact Jason with inquiries or submit application via email



605-853-3515.



jason@homanhardware.com

**KQKD** – Radio Station is looking for someone in Miller to sell ads for the radio station. They will pay a commission not a salary and this is part time. There will be training if need be.

Contact James Sharman at 605-475-3001 for more information.

### **DT-TRAK CONSULTING, INC JOB DESCRIPTION**

**TITLE:** OFFICE SUPPORT – LEVEL II  
SUPPORT

**DEPARTMENT:** OFFICE

**CLASS:** PERMANENT – FULL TIME

**POSITIONS AVAILABLE:** 4

**EVALUATIONS:** ANNUALLY

**HOURS:** HOURLY

**SUPERVISED BY:** EXEC. DIR. Of HIM/Audit/Coding Operations

**SUPERVISES:** N/A

### **JOB SUMMARY:**

**Responsibilities include but are not limited to:** Work is routine and repetitive. Following specific procedures and detailed instructions, data enters information from various standardized medical documents into standardized abstracting software applications, which have been assigned medical codes that require little or no selecting or interpreting of data to be entered.

### **JOB DUTIES:**

1. Data enter notification/deficiency information into a mainframe computer system using a desk top computer and software.
2. Data enter medical information provided from a Patient Care Chart (PCC) onto a mainframe computer system using a desktop computer and software.

3. Perform duties as described under the direction of the Department Director(s) and Management (Education/Training Manager). Such duties shall be performed during regular hours or as set through an alternative schedule approved by the Director
4. Maintain security and accountability of entrusted patient chart information.
5. Quality assurance reviews will be performed with positive attitude and enthusiasm to ensure improvement of staff performance.
6. Strive to meet and/or exceed production and accuracy requirements for their respective position as set forth by the Director and/or management.
7. Checks access and verify codes as scheduled twice a month.
8. Maintains good customer relations.
9. Always performs duties in a positive and professional manner.
10. Adheres to and enforces policies and procedures.
11. Must travel on-site for work as deemed necessary. This will be limited.
12. Must attend all meeting and/or training as directed by supervisor and/or management.
13. Performs all duties as assigned.

#### **EDUCATION/EXPERIENCE REQUIREMENTS:**

1. High School diploma or GED required.
2. Comprehensive computer skills.
3. Bi-cultural experience preferred.
4. Native American preference.

#### **CONDITION OF EMPLOYMENT**

1. Must be able to travel
2. Must be able to interact successfully with associates and customers

#### **Miller School District Job Openings**

- JH/HS Special Education teacher 23-24 school year
- Head Girls Basketball Coach
- Assistant Girls Basketball Coach
- Head Boys Basketball Coach
- Assistant Boys Basketball Coach
- First Grade Teacher
- Sixth Grade Teacher
- Ag Teacher

The Miller School District is an equal-opportunity employer, in central South Dakota. The Miller School District is a class B school district with a student population (K-12) of approximately 424 students.

Apply to Mr. Norden, Superintendent, Miller School District #29-4,  
PO Box 257, Miller, SD 57362.

[Email Eric Norden](#)  
(605)-853-2614

**DM-**

full time Customer Service Rep. This is a full-time non-exempt salary position at ADM Miller.

**Essential Job Function:**

Role of this position is to assist management, merchandising, operations, & clients within the following roles:

- Inbound/outbound grain movement
- Weighing and grading grain samples
- Commodity accounting
- Grain settlement
- Client services
- Grain origination & contracting
- Risk management & commodity hedging
- Records retention
- Accounts payable
- Accounts receivable
- Support other facility staff members as needed/required
- Participation in safety programs
- Other duties as assigned

[https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=25416&siteid=5998#jobDetails=3069110\\_5998](https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=25416&siteid=5998#jobDetails=3069110_5998)

Or [Adm.com/careers](http://Adm.com/careers)

**Avera Hand County Memorial Hospital and Avera Medical Group Miller**

They are looking to add a dedicated, caring individuals to their team. If you are interested, visit [Avera.org/careers](http://Avera.org/careers) for more information or to apply!

**Dairy Queen- Miller-**

They are actively hiring anyone 14 or older. Full time, part time or anything in between. They offer many benefits including a college bonus program for high school students, cafeteria plan, retirement plan, vision insurance, Aflac and a FREE CAKE on your birthday!

For qualifying employees, they offer a group health insurance plan. Pay is DOQ/DOE

They have applications available to pick up or interested individuals may call Tiffany at 853-2399.

**Hand in Hand Daycare**

Hand In Hand Daycare Is Hiring Childcare Provider Positions for Full Time \$11.00 per hour for Part Time. No weekends, holidays or work past 6:00. Sick leave, Vacation

and some Paid Holidays for full time employees. Contact: Clover Herdman, Director [hihdaycare123@gmail.com](mailto:hihdaycare123@gmail.com) 602 E. 5<sup>th</sup> St. Miller, SD 57362 (605) 853-3880 for any inquiries.

### **Kessler's Team Members**

Team Members- Experience to our customers by providing a clean & classy environment with products of superior quality & freshness. In addition, team members must be willing to provide Remarkable Service, which is displayed through a great attitude. Team members must be friendly, useful, disciplined, open-minded & trustworthy! Every team member must be able to fulfill the job responsibilities below. Details on specific position expectations will be reviewed during the interview phase. Go here: <https://careers.hireology.com/kesslers/184715/description>

### **Pipestone Farms-**

**Swine Technician** – Full time or Part time –

- Entry level animal husbandry
- Ensure health and wellness of livestock
- Follow protocols to maximize production in gestation & farrowing barns for family farmers
- We WILL train

Full time position offers full individual health insurance, life insurance, short-term & long-term disability, dental/vision insurance, Matching 401K up to 6% as well as growth and bonus potential. Application found at [Career Site - Self Service \(adp.com\)](#)

PIPESTONE Management

### **Ranch Café**

Positions open at the Ranch Café. They are currently looking to hire a cook and waitress. For more information call (605)853-3441

### **Rustler Roost**

Education Center Director- Rustler Roost, Miller's after school program for K-6 is hiring for the Education Center Director. Requirements include; A CDA or quality to obtain it, experience in the childcare field, DSS training in the first 90 days, criminal background check, and abuse and neglect screening. Submit your cover letter, resume, and references to [millerrustlerroost@gmail.com](mailto:millerrustlerroost@gmail.com) or call 999-7683

### **Twin Valley Tire**

Twin Valley Tire in Miller is seeking a fulltime tire technician AND fulltime oil change technician with some mechanical experience. Computer knowledge and tire experience is helpful. They offer competitive wages and benefits. For more information call 605-



853-2775. Resume may be mailed to 720 N Broadway Ave Miller SD 57362 or you can pick up an application at the store.